

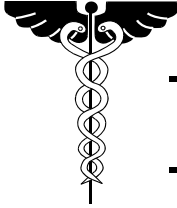


10. Maintaining records which demonstrate:

- a. The number of ACW training classes given (as required in 3. above), the location and date each class was held, the number of ACW trainees enrolled for each, as well as the number of ACW trainees who completed the classes
- b. The number of hours authorized and spent in all other management activities specified above, and
- c. Records of ACW work verification and payment that are retained according to 9 A.A.C. 28, Article 5

11. An attendant may be exempted from the initial training and certification process if the ACW meets one of the following:

- a. Is currently employed by an established home health agency to provide caregiving services.
- b. Has a current nursing license.
- c. Has received registered certification as a nursing assistant or obtained certification from a training program for attendant care.
- d. Has received training from a certified agency that submits a letter of competency to the Contractor or subcontracted attendant care management agency. The certifying agency must be approved by the Contractor.
- e. Passes a competency exam administered by the Contractor or subcontracted attendant care management agency. The competency exam must be approved by the Contractor.



#### **1240-C BEHAVIORAL HEALTH SERVICES**

REVISION DATES: 10/01/07, 03/01/07, 03/01/06, 10/01/04, 10/01/01

INITIAL

EFFECTIVE DATE: 02/14/1996

Refer to Policy 1250 in this Chapter and the [Behavioral Health Services Guide](#) for information regarding behavioral health services available to ALTCS members residing in their own home, an institutional setting or an approved HCB alternative residential setting.